

5 Steps to Making this Holiday Season Truly Organized



The holiday season is fast approaching and at **House Organized** we know that a little preparation leads to a lot less stress...and a whole lot more joy! Whether you are hosting guests, decorating for the first time, or just trying to keep your holiday routines from turning into chaos, we are here to help.

Here's our 5 Step organized guide for a smoother, brighter Christmas.

1. Start with a Theme

Chose a color palette, mood or style you want to capture - cozy neutrals, modern metallic, classic red and green - and let that guide you. It keeps your décor cohesive and prevents overspending.

2. Create a Timeline and Master Checklist

Break the season into manageable phases:

- **Now - 5 Weeks Out:** Inventory décor, check lights, shop for items needed, make gift lists, create guest list.
- **4 Weeks Out:** Put up the tree and decorate, shop or order gifts, prepare guest spaces for any visitors, mail Christmas cards.

- **3 Weeks Out:** Create your menu, confirm guest list, wrap gifts.
- **2 Weeks Out:** Tidy high traffic spaces, purchase/wrap last minute gifts, review your checklist to ensure you've completed items to date and add any things you may have missed.
- **1 Week Out:** Shop grocery list, begin meal preparation/baking, complete any final décor.
- **Day of:** Relax and enjoy with family and friends!

3. Make Gift Giving Enjoyable

- Create a list/spreadsheet with recipients, budget and gift idea column.
- Use the timeline created in #2 to identify days/times for gift shopping.
- Keep the list updated so you can track and reconcile each year.

4. Establish your Table Scape and Finalize Menu

- Whether you decide to go fancy or with paper, use your chosen theme to set your main table for guests.
- Inventory items you may already have (tablecloth, plates, napkins, utensils, glassware, décor) and make a list of the items you need to create a joyful table.
- Create a menu. Keep it simple and add a unique side dish or dessert to spruce up what you are serving.
- Make a list of groceries/ingredients you will need. Use your designated day to shop the list.

5. Prepare for Next Year Now

- Review your holiday décor and purge or donate any items you didn't use or no longer want.
- Create a list of items you want to buy/replace next year.
- Sort decorations by category and store together in standard storage bins.
- Keep all bins together in your garage or storage area and label each with contents.

If the thought of preparing for the holidays feels a bit overwhelming, we can help you build a plan that fits your home, schedule and style. [Click here to schedule a free 15-minute consultation for more details.](#)

Here's to a well-organized holiday season full of warmth, peace and enjoyment!

Merry Christmas,

Cris & Marisa
SUPER ORGANIZED SISTERS

CREATING ORDER WITH FUNCTION AND DESIGN

CLICK HERE TO SCHEDULE